CHARLOTTE M. MOSES, MAYOR
THOMAS KINLAW, III
MAYOR PRO TEM

COUNCILMEMBERS:
WILLIE BAE LEWIS, JR.
CAL J. JONES
DONEANE BECKCOM
HAROLD L. DOUCET, SR.,
DONALD FRANK, SR.

RONALD BURTON, CPM
CITY MANAGER

SHERRI BELLARD, TRMC
CITY SECRETARY

ROXANN PAIS COTRONEO
CITY ATTORNEY

AGENDA

City Council
Regular Meeting

August 26, 2026
6:00 PM

The City Council Of The City Of Port Arthur Will Conduct The Regular Meeting Scheduled For Tuesday, August 26, 2026 At 6:00 PM CT, By Telephonic And Videoconference *In Addition To Allowing In Person Attendance .* A Quorum Of The City Council Will Be Physically Present In The City Council Chamber, Fifth Floor, City Hall, 444 Fourth Street Port Arthur, Texas. The Public May Participate In The Meeting In Person Or By Dialing One Of The Following Zoom Toll-Free Numbers And Entering The

(877) 853-5247 US Toll Free
(888) 788-0099 US Toll Free

In Compliance With The Americans With Disabilities Act, The City Of Port Arthur Will Provide For Reasonable Accommodations For Persons Attending City Council Meetings. To Better Serve You, Requests Should Be Received 24 Hours Prior To The Meeting. Please Contact The City Secretary's Office At (409) 983-8115.

Website: http://www.portarthurtx.gov

City Council Regular Meeting

August 26, 2026
6:00 PM

PLEASE TURN OFF OR MUTE ALL MOBILE DEVICES

I. INVOCATION, PLEDGE & ROLL CALL

Mayor Moses	_____
Mayor Pro Tem Doucet, Sr.	_____
Councilmember Lewis, Jr.	_____
Councilmember Hamilton Everfield	_____
Councilmember Beckcom	_____
Councilmember Kinlaw, III	_____
Councilmember Frank, Sr.	_____
City Manager Burton, CPM	_____
City Secretary Bellard, TRMC	_____
City Attorney Pais Cotroneo	_____
Police Chief Duriso Or Designee	_____

II. PROCLAMATIONS

Proclamations

III. PETITIONS & COMMUNICATIONS

A. Speakers

B. Presentations

C. City Manager's Staff Reports

D. Discussions

E. Employee Recognition

F. Correspondence

IV. PUBLIC HEARINGS-10:00 A.M.

V. REPORTS/ITEMS OF COMMUNITY INTEREST (LIMITED TO A TOTAL OF TWO (2) MINUTES PER COUNCILMEMBER)

Pursuant To 551.0415 Of The Texas Government Code, The Mayor And Council May Make Announcements Regarding Items Of Community Interest, Which Include The

Following:

A. Reports/Items of Community Interest

VI. UNFINISHED BUSINESS

A. Unfinished Business

VII. CONSENT AGENDA

NOTICE TO THE PUBLIC: The Following Items Are Of A Routine Or Administrative Nature. The Council Has Been Furnished With Background And Support Material On Each Item, And/Or It Has Been Discussed At A Previous Meeting. All Items Will Be Acted Upon By One Vote Without Being Discussed Separately Unless Requested By A Council Member Or A Citizen, In Which Event The Item Or Items Will Immediately Be Withdrawn For Individual Consideration In Its Normal Sequence After The Items Not Requiring Separate Discussion Have Been Acted Upon.

A. Travel Expense Reports

B. Minutes

C. Resolutions - Consent

D. Approve Fridays off for all employees, we still want to be paid for 40 hours but only work 32.

VIII. ITEMS REQUIRING INDIVIDUAL ACTION- NON-CONSENT

A. Resolutions- Non-Consent

B. Ordinances - Non-Consent

IX. CLOSED MEETING (EXECUTIVE SESSION)

The City Council Will Now Go Into Closed/Executive Session Pursuant To The Following Sections Of Chapter 551 Texas Government Code:

A. Executive Session

X. ADJOURNMENT OF MEETING

NOTE: If The Meeting Extends Past 11:59 PM, The City Council May Elect To Recess The Meeting And Reconvene At 9:30 AM On The Following Business Day. During The Recess, No Action Will Be Taken On Any Item Of Remaining Business And No Executive Sessions Will Be Held To Discuss Any Matters, All In Accordance With The Open Meetings Law

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PUBLIC NOTICE Is Hereby Given That The City Council May Elect To Go Into Executive Session At Any Time During The Meeting In Order To Discuss Any Matters Listed On The Agenda, When Authorized By The Following Chapter 551 Of The Texas Government Code:

1. Section 551.071, Seeking The Advice Of Its Attorney About Pending Or Contemplated Litigation, Settlement Offers, Or Any Matter In Which The Duty Of The Attorney To The City Council Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas Clearly Conflicts With The TexasOpen Meetings Act

2. Section 551.072, Deliberating The Purchase, Exchange, Lease Or Value Or Real Property If Deliberation In An Open Meeting Would Have A Detrimental Effect On The Position Of The City In Negotiations With A Third Party

3. Section 551.073, Deliberating A Negotiated Contract For A Prospective Gift Or Donation To The City If The Deliberation In An Open Meeting Would Have A Detrimental Effect On The City's Position In Negotiations With A Third Person

4. Section 551.074, Deliberating The Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Or Dismissal Of A Public Officer Or Employee; Or To Hear A Complaint Or Charge Against An Officer Or Employee Under The Officer Or Employee Who Is The Subject Of The Deliberation Or Hearing Request A Public Hearing

5. Section 551.076, Deliberating The Deployment Or Specific Occasions For Implementation Of Security Personnel Or Devices

6. Section 551.087, Discussing Or Deliberating Commercial Or Financial Information That The City Has Received From A Business Prospect That The City Seeks To Have Locate, Stay, Or Expand In Or Near The City And With The City Is Conducting Economic Development Negotiations; Or Deliberating The Offer Or A Financial Or Other Incentive To A Business Prospect

7. Section 551.089, Deliberating Security Assessments Or Deployments Relating To Information Resources Technology, Network Security Information, Or The Deployment Or Specific Occasions For Implementations Of Security Personnel, Critical Infrastructure, Or Security Devices

***The Items In Executive Session May Be Discussed And Acted On In Open Session**

RULES OF DECORUM – PERSONS ADDRESSING COUNCIL & AUDIENCE MEMBERS

1. *Recognition by Presiding Officer.* **No person shall address the Council without first being recognized by the Presiding Officer.**
2. *Speaking Procedure;* **Limitation on discussion and questioning. Each person addressing the Council shall step up to the microphone provided for the use of the public and give his name and address in an audible tone of voice for the records, state that subject he wishes to discuss, state whom he is representing if he represents an organization or other person, and unless further time is granted by majority vote of the Council, shall limit his remarks to five (5) minutes. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion, whether directly or through a member of the Council, without the permission of the Presiding Officer.**
3. *Improper References, Disorderly Conduct By Person Addressing The Council;* **Any person making, expressly or impliedly, personal, impertinent, slanderous, derogatory, discourteous, snide, or profane remarks or who willfully utters loud, threatening or abusive language, or engages, in any disorderly conduct which would impede, disrupt, or disturb the orderly conduct, the order by the Presiding Officer, and if such conduct continues, may, at the discretion of the Presiding Officer, be ordered barred from further audience before the Council during that Meeting.**
4. *Addresses After Motion Made or Public Hearing Closed.* **After a motion has been made or a public hearing has been closed, no member of the public shall address the Council from the audience on the matter under consideration without first securing permission to do so by majority vote of the City Council.**
5. *Campaign Speeches Prohibited.* **No persons will be allowed to address the City Council by making campaign speeches for or against any candidate who has announced or does announce his intention to run, or issue already ordered on a ballot for election.**
6. *Disorderly Conduct.* **No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, yelling, and similar demonstrations, which conduct disturbs the peace and good order of the meeting.**
7. *Limitations on Use of Supplemental Lighting.* **Limitations on use of supplemental lighting for television and motion picture cameras to create the least amount of interference with or disturbance of Council proceedings and/or discomfort to the public.**
8. *Persons Having Complaints, Allegations, or Charges Against Individual City Employees*. **No person shall make any complaint, specific allegation, or charge against an individual City Employee by name in a public meeting unless he first shows that he has pursued appropriate administrative channels.**

ENFORCEMENT OF DECORUM

Warning. **All persons shall at the request of the Presiding Officer, be silent.**
Removal. **If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, such Officer may order him to remove himself from the meeting. If he does not remove himself, the Presiding Officer may order the Sergeant-at-arms to remove him.**

Resisting Removal. **Any person who resists removal by the Sergeant-at-arms shall be charged with violating V.T.C.A, Penal Code 42.05.**

Motions To Enforce. **Any Councilmember may move to require the Presiding Officer to enforce this division, and the affirmative vote of a majority of the Council shall require him to do so.**

RULES OF PROCEDURE

The City Secretary shall make public, in accordance with the Texas Open Meetings Law, an agenda containing all business to be discussed at a meeting of the City Council.

Persons Requesting To Be Heard On Agenda Items **(1) Residents. Any resident who wishes to address the Council on any matter may do so by notifying the City Secretary in accordance with the Texas Open Meetings Law. (2) Nonresidents. Any nonresident wishing to address the Council shall notify the City Secretary and specify his interest in the matter being considered. The City Secretary shall present such request to the Presiding Officer for approval before placing the name on the Agenda.**

Specific Agenda Items. **After a motion, second and discussion by the City Council on any specific agenda item, and before a vote is taken, the Presiding Officer shall recognize any citizen in the audience wishing to address the council on such item, who shall be permitted to address the Council thereon for a period of three (3) minutes. "Specific Agenda Items" are defined as any item specified on the Notice of Meeting posted for purposes of the Texas Open Meetings Law and which becomes the subject of a motion before the Council.**

This is an abridged version of the City of Port Arthur Code of Ordinances Article II, Sec. 2-75 (a). Article II. The Council. Section 11. - Rules of Procedure

INTEROFFICE MEMORANDUM

Date: August 26, 2026,

To: The Honorable Mayor and City Council

Through: Ronald Burton, CPM, City Manager

From:

RE:

Introduction:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Background:

Budget Impact:

The projected budgetary impact of $_____ will be charged to the _____Account No. _ _ _- _ _- _ _ _ - _ _ _ _- _ _- _ _- _ _ _ .

Strategic Planning:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Recommendation:

It is recommended that the City Council approve , as discussed/outlined above.

Unfinished Business

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR, TEXAS:

READ, ADOPTED, AND APPROVED, this _____ day of _____, 2026, AD at a _____ Meeting of the City Council of the City of Port Arthur, Texas by the following vote:

AYES:

Mayor: _____
Councilmembers: _____
_____
_____
_____

Noes:

_____

_____
Charlotte M. Moses
Mayor

ATTEST:

_____
Sherri Bellard, TRMC
City Secretary

INTEROFFICE MEMORANDUM

City Manager

Date: August 26, 2026,07/16/2026

To: The Honorable Mayor and City Council

Through: Ronald Burton, CPM, City Manager

From:

RE:

Introduction:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Background:

Budget Impact:

The projected budgetary impact of $_____ will be charged to the _____Account No. _ _ _- _ _- _ _ _ - _ _ _ _- _ _- _ _- _ _ _ .

Strategic Planning:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Recommendation:

It is recommended that the City Council approve , as discussed/outlined above.

Approve Fridays off for all employees, we still want to be paid for 40 hours but only work 32.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR, TEXAS:

READ, ADOPTED, AND APPROVED, this _____ day of _____, 2026, AD at a _____ Meeting of the City Council of the City of Port Arthur, Texas by the following vote:

AYES:

Mayor: _____
Councilmembers: _____
_____
_____
_____

Noes:

_____

_____
Charlotte M. Moses
Mayor

ATTEST:

_____
Sherri Bellard, TRMC
City Secretary

_____	Date:
Lynda Boswell, Director	
_____	Date:
Ron Burton, City Manager	
_____	Date:
Roxann Pais Cotroneo, City Attorney	
_____	Date:
Sherri Bellard, City Secretary	

Form Instructions:

1. Review user types and item access information below.
2. Complete the "Users" tab.
3. Submit the form.

User Type: determines what actions someone can take on an agenda

Standard – Users can add items and edit items they have access to.
Approver – Users can do the same as above but also approve items assigned to them.
Agenda Manager – Highest level access, these users can create, manage, and publish agendas.
Board – Board members only, these accounts can only access the board portal.

***Users will be imported into the system with access to all agendas and their items only. You will be responsible for changing these access levels if needed.** Below are recommendations for Item Access.
All – Typically only agenda managers and approvers like your city manager or attorney who look at items from all departments.
My Items – Good for standard users who may add items from multiple departments or do not collaborate with others on items.
My Department – Good for approvers and standard users who collaborate on items from their department.
Specify Departments – Good for users who add items to multiple departments AND collaborate with staff from each. List all departments needed.

Agenda & Meeting Management Staff List

Please complete one line for each user who needs access to the system. User profiles can be modified at any time in the future.

Examples included in blue. Please contact us if you need any assistance completing this form.

Email	First Name	Last Name	Phone	Title
eroznovsky@civicclerk.com	Elizabeth	Roznovsky	312-637-9200	Parks Advocate I
jmcmillan@civicclerk.com	Jon	McMillan	678-261-7234	Finance Director
erubio@civicclerk.com	Esteban	Rubio	123-548-9876	Financial Analyst

Standard,
Approver,
Agenda Manager, OR Board

Department	User Type
Parks & Recreation	Agenda Manager, Standard
Finance	Approver
Finance	Standard

INTEROFFICE MEMORANDUM

Date: August 26, 2026,

To: The Honorable Mayor and City Council

Through: Ronald Burton, CPM, City Manager

From:

RE:

Introduction:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Background:

Budget Impact:

The projected budgetary impact of $_____ will be charged to the _____Account No. _ _ _- _ _- _ _ _ - _ _ _ _- _ _- _ _- _ _ _ .

Strategic Planning:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Recommendation:

It is recommended that the City Council approve , as discussed/outlined above.

Resolutions- Non-Consent

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR, TEXAS:

READ, ADOPTED, AND APPROVED, this _____ day of _____, 2026, AD at a _____ Meeting of the City Council of the City of Port Arthur, Texas by the following vote:

AYES:

Mayor: _____
Councilmembers: _____
_____
_____
_____

Noes:

_____

_____
Charlotte M. Moses
Mayor

ATTEST:

_____
Sherri Bellard, TRMC
City Secretary

INTEROFFICE MEMORANDUM

Date: August 26, 2026,

To: The Honorable Mayor and City Council

Through: Ronald Burton, CPM, City Manager

From:

RE:

Introduction:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Background:

Budget Impact:

The projected budgetary impact of $_____ will be charged to the _____Account No. _ _ _- _ _- _ _ _ - _ _ _ _- _ _- _ _- _ _ _ .

Strategic Planning:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Recommendation:

It is recommended that the City Council approve , as discussed/outlined above.

Ordinances - Non-Consent

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR, TEXAS:

READ, ADOPTED, AND APPROVED, this _____ day of _____, 2026, AD at a _____ Meeting of the City Council of the City of Port Arthur, Texas by the following vote:

AYES:

Mayor: _____
Councilmembers: _____
_____
_____
_____

Noes:

_____

_____
Charlotte M. Moses
Mayor

ATTEST:

_____
Sherri Bellard, TRMC
City Secretary

INTEROFFICE MEMORANDUM

City Attorney

Date: August 26, 2026,

To: The Honorable Mayor and City Council

Through: Ronald Burton, CPM, City Manager

From:

RE:

Introduction:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Background:

Budget Impact:

The projected budgetary impact of $_____ will be charged to the _____Account No. _ _ _- _ _- _ _ _ - _ _ _ _- _ _- _ _- _ _ _ .

Strategic Planning:

The intent of this Agenda Item is to seek City Council approval for the City Manager to

Recommendation:

It is recommended that the City Council approve , as discussed/outlined above.

Executive Session

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR, TEXAS:

READ, ADOPTED, AND APPROVED, this _____ day of _____, 2026, AD at a _____ Meeting of the City Council of the City of Port Arthur, Texas by the following vote:

AYES:

Mayor: _____
Councilmembers: _____
_____
_____
_____

Noes:

_____

_____
Charlotte M. Moses
Mayor

ATTEST:

_____
Sherri Bellard, TRMC
City Secretary